



Application Name: SCALES

(Specialty Court Application & Legal Exchange System)

Release #:

1.2.5

Release Date:

4/12/2021

Audience:

Current SCALES users

Summary of Release:

The focus of this release is to manage participant information, such as contact information, education & employment, within Case History. Users may now add a note to be displayed in the Case History header with information to facilitate personalized interaction with the Court.

Additionally, some user experience enhancements were made based on user feedback such as removing the default date when capturing information to mitigate incorrect data entry, adding a prosecutor pre-approval option in the application, and changing application headers to better reflect the data being captured.

Details of Release:

In this release **USERS** will be able to perform all functionality of the previous release plus the following:

- 1. View Case History from within the case management dashboard

UPDATE - The following can now be updated in the Case History header:

- (a) Photo – select Choose File, select a GIF or JPG photo, then Upload.
- (b) Contact Information (Address/Phone/Note to Judge) - select edit button, update form, then Update.
- (c) Education - select edit button, update form, then Update.
- (d) Employment - - Select edit button, update form, then Update.

Case History:

Arkansas SCALES
Specialty Court Application & Legal Exchange System

BACON, CHRIS P

GENERAL INFORMATION

NAME: BACON, CHRIS P
DOB/AGE: 12-25-1982 / 38
ADDRESS: 13441 W MAIN HWY AR 72739 (b)
PHONE: (501) 999-9999
PHASE: PHASE 1
STATUS: ACTIVE (d)
EDUCATION: (c)
EMPLOYMENT: UNEMPLOYED (d)

Choose File No file ch
image (a)

NOTES: ACCEPTED TO DRUG COURT. CURRENTLY LIVES ALONE. ANY OTHER INFORMATION.

NOTES TYPE	HEARING DATE	NEXT HEARING DATE	INCENTIVES	SANCTIONS	NOTES	DATE	USER ID
HEARING NOTES	04-07-2021	04-14-2021	-	-	DEFENDANT WAS SENTENCED TO 16 MONTHS PROBATION FOR POSSESSION OF CONTROLLED SUBSTANCE (FELONY-C). DEFENDANT WAS ORDERED TO PAY \$500 FINES, \$250 DNA TESTING FEE, \$20 BOOKING FEE, \$150 COURT COSTS, \$125 DRUG CRIME FEE, AND \$150 PUBLIC DEFENDER FEE. DEFENDANT WAS ORDERED TO COMPLETE DRUG COURT.	04-07-2021	ADMIN34

Update Form:

UPDATE

NAME: BACON, CHRIS P

EDUCATION: GED

EDUCATION NOTES: OBTAINED GED FROM XYZ ON 04/12/21

CANCEL UPDATE

Updates and notes will be captured in Case History and updated data will be displayed in header.

Arkansas SCALES
Specialty Court Application & Legal Exchange System

BACON, CHRIS P

GENERAL INFORMATION

NAME: BACON, CHRIS P
DOB/AGE: 12-25-1982 / 38
ADDRESS: 13441 W MAIN HIWASSE AR 72739
PHONE: (501) 999-9999
PHASE: PHASE 1
STATUS: ACTIVE
EDUCATION: GED
EMPLOYMENT: UNEMPLOYED

NOTES: ACCEPTED TO DRUG COURT. CURRENTLY LIVES ALONE. ANY OTHER INFORMATION.

NOTES TYPE	HEARING DATE	NEXT HEARING DATE	INCENTIVES	SANCTIONS	NOTES	DATE	USER ID
HEARING NOTES	04-07-2021	04-14-2021	-	-	DEFENDANT WAS SENTENCED TO 18 MONTHS PROBATION FOR POSSESSION OF CONTROLLED SUBSTANCE (FELONY-C). DEFENDANT WAS ORDERED TO PAY \$500 FINES, \$250 DNA TESTING FEE, \$20 BOOKING FEE, \$150 COURT COSTS, \$125 DRUG CRIME FEE, AND \$150 PUBLIC DEFENDER FEE. DEFENDANT WAS ORDERED TO COMPLETE DRUG COURT.	04-07-2021	ADMIN34
MEMO	-	-	-	-	EDUCATION CHANGED TO GED NOTES : OBTAINED GED FROM XYZ ON 04/12/21.	04-12-2021	PROBATION34
MEMO	-	-	-	-	EMPLOYMENT CHANGED TO UNEMPLOYED NOTES : LOST PART TIME JOB ON 04/12/21 DUE TO CUTBACKS. INSTRUCTED TO PROVIDE EVIDENCE OF JOB SEEKING ACTIVITIES TO THE COURT.	04-12-2021	PROBATION34
MEMO	-	-	-	-	CONTACT INFO UPDATE - 13441 W MAIN , HIWASSE , AR - PHONE NUMBER : 5019999999 - NOTES : ACCEPTED TO DRUG COURT. CURRENTLY LIVES ALONE. ANY OTHER INFORMATION.	04-11-2021	ADMIN34
STATUS NOTE	-	-	-	-	PHASE 1 STATUS ACTIVE	04-07-2021	ADMIN34
PHASE NOTE	-	-	-	-	ENTERED INTO PHASE 1	04-07-2021	ADMIN34

2. Complete referral application

UPDATE - A button has been added to the top of the application to capture Prosecutor Preapproval. This will default to No when application is created.

SPC Referral

Specialty Courts Referral Form

Applicant ID: 11099
Applicant Name: RICHARD GERE
Application Status: PENDING
Referral Date: 03-12-2021
Court: BENTON
Location: CIRCUIT
Preliminary Prosecutor Approval: YES NO

When changed the USERID will be displayed in the application.

SPC Referral

Specialty Courts Referral Form

Applicant ID: 11099
Applicant Name: RICHARD GERE
Application Status: PENDING
Referral Date: 03-12-2021
Court: BENTON
Location: CIRCUIT
Preliminary Prosecutor Approval: YES NO PROSECUTION34

3. Accept/Reject application

a. **UPDATE** – the Other section has been renamed to Court Type and RANT scores have been added to the Specialty Court Type.

SPC Referral

Specialty Courts Referral Form

Applicant ID: 11099 Applicant Name: RICHARD GERE
Application Status: PENDING Referral Date: 03-12-2021
Court: BENTON Location: CIRCUIT
Preliminary Prosecutor Approval: YES NO PROSECUTION34

Show All Party Information Referring Cases Assessments Substance Use Additional Notes **Court Type** Team Decision

Court Type

SPECIALTY COURT TYPE: ADULT DRUG COURT (HIGH RISK/HIGH NEED)
 VETERANS TREATMENT COURT (HIGH RISK/HIGH NEED)
 MENTAL HEALTH COURT (HIGH RISK/HIGH NEED)
 DWI COURT (HIGH RISK/HIGH NEED)
 HOPE/SWIFT COURT (HIGH RISK/LOW NEED)
 ALTERNATIVE SENTENCING PROGRAM (LOW RISK/LOW NEED)

b. **UPDATE** – the Docket Notes section has been renamed to Team Decision.

SPC Referral

Specialty Courts Referral Form

Applicant ID: 11099 Applicant Name: RICHARD GERE
Application Status: PENDING Referral Date: 03-12-2021
Court: BENTON Location: CIRCUIT
Preliminary Prosecutor Approval: YES NO PROSECUTION34

Show All Party Information Referring Cases Assessments Substance Use Additional Notes Court Type **Team Decision**

4. **UPDATE** – some forms have been updated to remove the <today's date> default. The date is a required field in the forms and information cannot be saved without a value.